

Canada Manpower Centres. The Branch is responsible for inter-regional co-ordination and for headquarters activities relating to the development of standards, curricula and training aids techniques and also for operational guidelines and policy relating to the successful implementation of Branch programs and manpower development generally.

The *Counselling Support Branch* has responsibility in seven major areas—family relocation, immigrants and migrants, settlement, counsellor development and training, women's employment, youth, and co-ordination of university training for manpower counsellors. These services are intended to ensure that manpower resources are properly utilized.

The *Employment Stabilization Branch* administers the Municipal Winter Works Incentive Program under which the Federal Government provides an incentive to municipalities to undertake public works during the winter by sharing in the payroll costs incurred on approved projects. All provinces and territories and a number of Indian bands participated in the program during the period Nov. 1, 1966 to Apr. 30, 1967. In general, the Federal Government paid 50 p.c. of the direct payroll costs of approved projects but municipalities in certain areas of high winter unemployment received 60 p.c.; total federal expenditure for the 1966-67 period approximated \$37,000,000 on 5,296 project applications accepted from 2,304 local authorities. Work was provided on-site for an estimated 122,413 men for a total of 5,766,540 man-days. A Government-sponsored winter employment campaign was conducted again during 1966-67.

Under the Supplementary Federal Government Winter Construction Program introduced in 1963-64, federal departments brought forward construction projects for which funds had not been provided in current departmental estimates and the funds were then made available from a miscellaneous vote. This program was discontinued in 1966-67 because of the increase in the volume of construction planned for the year but the Cabinet directed that, wherever possible, construction projects be deferred to the winter season to ensure that at least half of the total program be carried out from November to April inclusive. The total cost of the construction program for 1966-67 was approximately \$294,500,000, of which 54 p.c. was spent between Nov. 1 and Apr. 30.

The main functions of the *Technical Services Branch* are to develop, implement and co-ordinate policies and techniques relating to occupational identification, description and classification, and job analysis and specification; to develop psychological, aptitude and achievement tests for use in counselling and selection of persons for jobs; to develop policies and techniques for use in the selection of workers in large-scale operations; and to design information retrieval capabilities to facilitate the matching of job applicants with job vacancies from national inventories, and for reporting of operational data.

The *Operational Support Branch* is concerned with programs related to manpower demands; with the effective development and utilization of manpower for all sectors of the Canadian economy; and with the development of constructive solutions to manpower problems created by technological and economic changes. To accomplish its objective, the Branch stimulates and encourages advance manpower planning through consultation with senior officials in industry; with industrial, trade and employee associations; and with other departments of the Federal Government and provincial and municipal governments. The Branch also provides expertise on the day-to-day operation of the labour market, and is a clearing house for proposals to facilitate the effective placement of workers. It is able to assist in the advance identification of changes affecting the functioning of the labour market and participates in the planning of orderly and effective movement and readjustment of workers in both the private and public sectors.

The *Program Development Service* has responsibility for departmental functions related to research, statistical services, manpower information and labour-market analysis, experimental projects and legislation. Its basic purpose is to assist the two operating Divisions of the Department in evaluating existing programs and developing new or revising existing programs to ensure the most effective means of supporting departmental policy both in the field and in the headquarters offices of the Department.